



TULANE UNIVERSITY CENTER
NEW ORLEANS, LA. 70118

Business Office
(504) 865-5887

WTUL RULES

We hope the following rules will not inconvenience anyone too greatly or interfere with the pleasure derived from working at WTUL. However, we have reached a point where, to protect our equipment, our license, and our reputation as a leading college radio station, we felt a few simple rules had to be set forth. These rules will be enforced equitably, from the station manager on down. Your help will be greatly appreciated.

---WTUL Executive Staff
August 31, 1981

1. The following will result in immediate dismissal from the station and action by the University:
 - a) Theft
 - b) Wanton or grossly negligent destruction of records, furniture, or equipment.
2. The following will result in immediate suspension from the station, not to exceed one month, the exact period to be determined by the executive staff:
 - a) Resale of promotional items, i.e. records and concert tickets.
 - b) Use or sale of drugs at the station (Note: if you are caught by Campus Security with drugs in the station, it is out of our hands).
 - c) Intentionally causing a disturbance in Studio A or otherwise interfering with programming while on the air, i.e., yelling while the air mike is on, inserting tape from Studio B over the air without the knowledge of the operator on duty, laugh tracks behind the news, etc.
 - d) Misrepresentation in the community, i.e., for a staff member to go to Leisure Landing and say, "I'm the music director at WTUL---got any albums for me?" or to go to Tipitina's and say "I'm the station manager at WTUL---how about letting me in free?" If you want free tickets or records, go through the proper channels.
 - e) Adjusting equipment in the rack in Studio A above the ATS unit.

3. Due to the great responsibility placed upon operators (air staff), they are subject to more stringent regulations. Many of these are mandated by the F.C.C. and violations can result in fines of up to \$10,000 and/or prison terms of up to one year for each occurrence. Violations of the following rules will result in warnings or suspension as deemed necessary by the program director. If an air staff member feels he/she has been treated unfairly, the case may be appealed to the general manager or the executive staff as a body.

- a) Although disc jockeys are welcome to bring one or two guests to their show, they are not to allow large crowds to congregate in Studio A. Remember, as the operator on duty, the disc jockey has complete control over Studio A and may order an or all persons to leave the studio.
- b) There will be no drinking or drug use by the operator on duty. (Note: this is one of the items punishable by the \$10000/one year).
- c) Operators are responsible for making themselves familiar with all F.C.C. rules. This includes knowing how to fill out operating logs, making legal I.D.'s, legal sponsorship acknowledgements, etc.
- d) If a disc jockey cannot be at WTUL for his regularly scheduled show, he must find a replacement for that show, preferably from the substitute list, and have that replacement approved by the program director.
- e) Each disc jockey must leave Studio A cleaner than it was before his shift.
- f) Each disc jockey must re-file all albums in Studio A.
- g) No eating or alcoholic beverages in Studio A.

4. General

- a) No late night partying in the station. While the U.C. is closed, disc jockeys on the air may have one non-staff guest in the station, for whom the disc jockey will be responsible.
- b) If you eat, drink, or smoke in the office or lounge, clean up after yourself.
- c) No smoking or eating in Studio B. Drinks are o.k., but not in the equipment area.
- d) Use of Studio B is by reservation---in cases of conflict, the following priorities apply:
 - 1. News or on-air use
 - 2. Tech
 - 3. Legitimate production work, i.e. production ordered by the executive staff
 - 4. Music director
 - 5. All other staff
 - 6. Other campus organizations or departments